

---

---

**INTEROFFICE MEMORANDUM**

---

---

**TO:** LIZ ROLANDO, CHIEF CLERK  
**FROM:** HALEY BRACKEN  
**SUBJECT:** AMENDMENTS TO 03/04/2020 SPECIAL OPEN MEETING  
**DATE:** 03/24/2020  
**CC:** C&C ASSISTANTS

---

Please make the following amendments to the March 4<sup>th</sup>, 2020 Special Open Meeting Minutes:

- P. 1: Line 17 – Add “Acting” before “Commissioner”
- P. 3: Line 24 – Remove “1,300 –” after “by”
- P. 4: Line 14 – Replace “utilities,” with “utilities”
- P. 26: Line 3 – Remove “a” after “was”
- P. 26: Line 4 – Replace “12-month” with “12-months”
- P. 37: Line 20 – Replace “Does” with “Do” before “any”